

**SUBJECT: NOTICE INVITING QUOTATION FOR TRANSPORTATION OF TRANSMITTER.**

Dear Sir/Madam,

The Regional Director, IGNOU Guwahati, invites Sealed Quotation from reputed firms for transportation of Transmitter from AIR, Guwahati to IGNOU Gyan Vani, Guwahati as mentioned below. Quotations will have to be submitted in a SINGLE Bid.

**TERMS & CONDITIONS:**

01. **Rates:** Rates quoted should be **F.O.R. IGNOU Gyan Vani FM station, Guwahati Regional**, on **DOOR DELIVERY** basis. The bidder shall quote prices in Indian Rupees only
02. **Important date, time and place:**
  - (a) **Date of Publication of Tender Notice: 3.06.2019 (Monday day).**
  - (b) **Last Date & time of receipt of Sealed Tender: 17.06.2019 & 5 pm (Monday day).**
  - (c) **Late and delayed tender:** Late and delayed tender will not be accepted.
  - (d) **Unscheduled Holiday:** In case any unscheduled holiday occurs on the prescribed closing date the next working day shall be the prescribed date of closing.
03. **Validity of Quotation:** Quoted rates must be valid for **120 days** from the last date of submission of quotation.
04. **Vendor detail:** Vendor and their nearest centre/ office details must be provided
05. **Scope of Works:**
  - a. Transportation of Transmitter from AIR, Guwahati to Gyan vani, Guwahati.
  - b. Specification of the consignment: Transmitter
  - c. Pickup from: All India Radio, Narakasur Hill top, Guwahati.
  - d. Destination /Delivered to : IGNOU Gyan Vani FM Station, 6<sup>th</sup> Floor, C Block , Housefed complex
  - e. The consignment will be delivered during office hour only.
06. **Delivery:**
  - a) **Delivery Period:** The works should be completed within the days specified in the work order.
  - b) **Safe Delivery:** All aspects of safe delivery shall be the exclusive responsibility of the vendor. At the destination site, the package will be opened only in the presence of authorized representative and vendor's representative. The intact condition of the package and the seal/indicators for not being tempered with shall form the basis for certifying the receipt in good condition.
  - e) **Penalty against delay delivery:** In case there is delay in delivery beyond the stipulated period as mentioned in the purchase order, there shall be reduction in price @ 0.5% of the value of delayed goods per week of delay or part thereof subject to a maximum of 10% of the total order value
07. **Genuine Pricing:** Vendor is to ensure that quoted price is not more than the price offered to any other Government Organization.

08. **Conditional tenders not acceptable:** All the terms and conditions mentioned herein must be strictly adhered to by all the vendors. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. Printed conditions mentioned in the tender bids submitted by vendors will not be binding on IGNOU.
09. **Payment:**  
100% Payment will be made after successful delivery of the consignment at IGNOU Gyan Vani, Guwahati.
11. **Acceptance of quotations:** The acceptance of the quotation will rest solely with the Regional Director, IGNOU Guwahati, who in the interest of the Institute is not bound to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received without assigning any reasons.
12. **Saving Clause:** No suit, prosecution or any legal proceedings shall lie against Tender Inviting Authority or any person for anything that is done in good faith or intended to be done in pursuance of tender.
13. **Applicable Law:**  
(a) The contract shall be governed by the laws and procedures established by Govt. of India and subject to exclusive jurisdiction of Competent Court and Forum in Guwahati only.  
  
(b) Any dispute arising out of this purchase shall be referred to the Regional Director IGNOU Guwahati, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, acceptable to both the parties, to be appointed by the Regional Director of the IGNOU Regional Centre Guwahati. The decision of such Arbitrator shall be final and binding on both the parties.

Regional Director  
IGNOU RC  
Guwahati